

SOP Sanitation and Cleaning Procedures

Pre-appointment

- Discourage the use of cash
- Request all clients wash hands upon entering office
- Take client Temp with no-touch thermometer and record Covid-19 waiver for past 14 days
 - Known exposures Y/N
 - Cold/Flu Symptoms
 - Requests to Quarantine

During Treatment

- Therapist must wash hands up to and including elbows before and after each client for 20+ seconds
- Therapist must use hand sanitizer...
 - Each time they touch their own face
 - Before touching the client's face
- Therapist will wear a cloth face mask during treatment and when interacting with Clients

Sanitation after each client

- Wipe down/wash with Hospital Grade disinfectant, (Citrus II - EPA number 1839-83-68939) disinfectant wipes or 70% Alcohol
 - Product bottles
 - Implements (Stones, Cups)
 - Door handles
 - Tablet
- Provide
 - Fresh pen/stylus
 - Fresh cup of water
- Change all sheets
- Change towels on floor under face cradle

Sanitation Daily – wear gloves

- Wipe down with Hospital Grade disinfectant, (Citrus II - EPA number 1839-83-68939) disinfectant wipes or 70% Alcohol
 - Light switches
 - All used pens/Stylus and holders
 - Door knobs including exterior doors
 - wipe down sink with knobs
 - wipe down toilet seat and handle
 - Face Cradle
 - Jewelry Dish
 - Wash cloth dish
 - Hot Cabbie and cabbie tray
 - Guest side-table

- Testers (including tea)
- Desk
- Computer keyboard
- Client chairs
 - Waiting room
 - Office
 - Treatment room
- Change
 - Face Cradle Fleece
 - Bathroom hand-towel
 - Blanket
 - Table skirt
- Wash all used cups
- Spray (rug/table skirt) directly below face cradle with rubbing alcohol
- Spray down table fleece and allow to air-dry
- Wash laundry And Laundry bag
- Vacuum and clean all floors especially bathroom

General:

- Ventilation Fans will be run when room is not in use. Windows will be open whenever possible.
- Signage will be posted at both entrances outlining social distancing policies.
- Books and Magazines have been removed.